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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

DepEd Task Force COVID-19
MEMORANDUM No. 2
09 March 2020

For: **Central Office Officials and Personnel**
All Others Concerned

Subject: **CREATION OF CENTRAL OFFICE TASK FORCE COVID-19**

To lessen the risk of contracting COVID-19, the DepEd Task Force COVID-19 is hereby creating the Central Office Task Force COVID-19 (COTF-COVID-19).

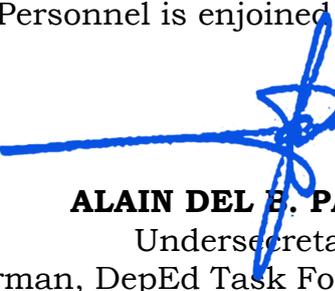
The COTF-COVID-19 will be responsible for implementing preventive measures in the Central Office in relation to the COVID-19 threat, including but not limited to organizing sanitation, disinfecting areas, and setting protocols for personnel and visitors alike inside the Central Office.

The Task Force is composed of:

Chairperson: AS Director Robert M. Agustin
Vice-Chairperson: CSSO Deputy Chief Michael Marviedil Huellar

Member Offices: BLSS-SHD
Administrative Service
Disaster Risk Reduction Management Service
AS-Asset Management Division
AS-General Services Division
Central Security and Safety Office
Public Affairs Service

The cooperation of all Offices and Personnel is enjoined to ensure the safety of everyone.


ALAIN DEL E. PASCUA
Undersecretary
Chairman, DepEd Task Force COVID-19



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*[Administrative Service (AS), Information and Communications Technology Service (ICTS),
Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support
Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)]*

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