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Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

OJA MEMO 00-1021-0221

MEMORANDUM

23 October 2021

For: **Regional Director
Schools Division Superintendents
(La Union SDO, Pangasinan II SDO, San Carlos City SDO, San
Fernando City SDO, Urdaneta City SDO)**

Subject: **Courtesy Visit and the DepEd Commons Project Proposal – Pilot
Testing Planning Session**

The office of the Undersecretary for Administration, Information Communications Technology Service – Educational Technology Unit (ICTS-ETU) provides the official platforms for blended learning that has been innovated to serve as supplementary in the educational process.

In this connection, representatives of the Information and Communication Technology Service – Educational Technology Unit (ICTS-ETU) and the **Tarabay** iti panagadal. **Umno** a Mother Tongue iti nilaonna. **Linteg** ti linabag na. **Balligi** iti nagbalinanna. **Edukasyon** iti maipatawid na. **Kinatalged** iti maipaayna (**T.U.L.B.E.K. CIRCLE**) will conduct a courtesy visit to the above-mentioned office.

Attached here with the complete details of the said activity.

We look forward to your positive response in this endeavor.

For questions and concerns about this activity, kindly contact Ms. Aprellene B. Marquez, EdTech Specialist of the EdTech, through email at aprellene.marquez001@deped.gov.ph


ALAIN DEL B. PASCUA
Undersecretary



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Office of the Undersecretary for Administration (OJA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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Annex A

PERSONS IN-CHARGE

Mark Anthony C. Sy
Head
ICTS-EdTech Unit

Aprellene B. Marquez
DepEd Commons Project Lead
DepEd EdTech Specialist
ICTS-EdTech Unit

DEPED ICTS-EDTECH SUPPORT

Ma. Remalyn Pastrano
Rubilyn Pastrano
Glenah Taguibao
Glenny Laping
Glenn Hurano
Divina David

DEPED EDTECH MEDIA TEAM

Neil Arvin V. Bautista
Arvin Key N. Barles
Danna Rose C. Javier
Faye Marie S. Ilano
Lorenz G. Villaflor

**T.U.L.B.E.K. CIRCLE
REGION I**

Antonette S. Arranz	La Union SDO
Fidel G. Domingo	Urdaneta City SDO
John Philip E. Boado	La Union SDO
Juvy Ann M. Fernandez	San Fernando City SDO
Minerva Grace O. Silvestre	Pangasinan II SDO
Roldan B. Eden	San Carlos City SDO



Annex B

Planning Session Workshop

Date	Activities	Persons In-charge
October 28, 2021 Thursday	<p>Courtesy Visit</p> <p>a. Presentation of Project Proposal</p> <p>b. Composing of Iloko Script for Project Proposal’s Infomercial</p> <p>c. Quality Assured Script</p> <p>d. Taping for the project’s infomercial</p> <p>e. DepEd Commons x Media Team x Region I Collaboration</p> <p>f. Gathering list of teacher volunteers (MTB-MLE, FSL, Tutors for the creation of instructional video development, ICT – coordinators)</p> <p>g. Scouting of Resource Speakers</p> <p>h. Brainstorming on the parts of the program</p>	<p>Head of ICTS-EdTech</p> <p>DepEd Commons Project Lead</p> <p>DepEd ICTS-EdTech Support</p> <p>DepEd Commons’ Region I TULBEK Circle</p> <p>DepEd EdTech Media Team</p> <p>Regional Director</p> <p>RI MTB-MLE EPS</p> <p>RI LR EPS</p> <p>RI SPED EPS</p> <p>RITO/DITO Lead</p>
October 29, 2021 Friday	<p>a. Finalizing the list of Teacher Volunteers</p> <p>b. Finalizing the list of committees</p> <p>c. Preparation of Program and Training Matrix</p>	<p>DepEd Commons Project Lead</p> <p>DepEd ICTS-EdTech Support</p> <p>DepEd Commons’ Region I TULBEK Circle</p> <p>RI MTB-MLE EPS</p> <p>RI LR EPS</p> <p>RI SPED EPS</p> <p>RITO/DITO Lead</p>
October 30, 2021 Saturday	<p>a. Draft a memo</p> <p>b. Brainstorming and finalizing of timetable</p>	<p>DepEd Commons Project Lead</p> <p>DepEd ICTS-EdTech Support</p> <p>DepEd Commons’ Region I TULBEK Circle</p>



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