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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

JOINT MEMORANDUM
21 September 2020

For: **Undersecretaries**
Assistant Secretaries
Bureau and Service Directors
Regional Directors and BARMM Education Minister
School Division Superintendents
Heads, Public and Private Elementary and
Secondary Schools
All Others Concerned

From: **ALAIN DEL S. PASCUAL**
Undersecretary for Administration

DIOSDADO M. SAN ANTONIO
Undersecretary for Curriculum and Instruction

Atty. REVSEE A. ESCOBEDO
Undersecretary for Field Operations

Subject: **ANNOUNCEMENT OF TRANSFER OF MANAGEMENT AND SUPERVISION OF THE CAREER GUIDANCE PROGRAM**

This is to inform your offices that pursuant to the Office of the Undersecretary for Administration Memo No. 00-0520-0030, titled **Transfer of Management and Supervision of the Career Guidance Program**, and anent to the inter-phasing between the Curriculum and Instruction and Administration strands, the management and supervision of the Career Guidance Program from the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD) is hereby transferred to the Curriculum and Instruction (CI) Strand.

Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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In order to strengthen the necessary structures and processes for effective program implementation of the transfer, the following are to be undertaken immediately:

1. Current Program Coordinators shall turn over the necessary documents and other pertinent information to the new assigned managing division under the CI Strand. All other programs and activities relative to Career Guidance shall be handled/implemented by the new assigned managing division after the completion of the turnover of materials.
2. Each division shall continue with the conduct of the activities related to Career Guidance planned under their 2020 work plans. Budgetary requirements are to be looked into and transferred to the new assigned managing division under the CI Strand for inclusion in their activities and plans for 2021.



For immediate dissemination and appropriate action.



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