

Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OUA MEMO 00-0921-0013**  
**MEMORANDUM**  
02 September 2021

For: **Regional Directors and BARMM Education Minister**  
**Schools Division Superintendents**  
**Regional and Division Engineers**  
**All Others Concerned**

Subject: **SUGGESTED FLOW OF ACTIVITIES FOR THE**  
**SIMULTANEOUS TURN-OVER CEREMONIES OF**  
**VARIOUS INFRASTRUCTURE PROJECTS NATIONWIDE**

The Office of the Undersecretary for Administration (OUA) through the Education Facilities Division (EFD) hereby provides the **details of activities relative to the nationwide turn-over ceremonies of various infrastructure projects**. This is in reference to OUA Memorandum No. 00-821-0097 titled *Celebration of National Events of the Administration Strand Programs and Services Leading to the September 13 Opening of SY 2021-2022* dated 12 August 2021.

1. Kindly refer to the following turn-over schedule of various infrastructure projects:

Date and Time	Activity	Remarks
06 September 2021 1:00 p.m.	Simultaneous Ground-Breaking Ceremony for CY2020 Last Mile Schools (LMS) Program	Regional/Schools Division Offices with recipients under the CY2020 LMS Program should identify one (1) school for the ground-breaking activity.
07 September 2021 10:00 a.m.	Simultaneous Turn-Over Ceremony of Newly Constructed School Buildings implemented by the Department of Public Works and Highways (DPWH) from CY2019-2020	Regional/Schools Division Offices should identify one (1) big project for this turn-over activity, in coordination with their respective District Engineering Office (DEO) under the DPWH.



**Office of the Undersecretary for Administration (OUA)**

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City  
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207  
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo



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<b>Date and Time</b>	<b>Activity</b>	<b>Remarks</b>
08 September 2021 10:00 a.m.	Simultaneous Turn-Over Ceremony of Newly Restored Gabaldon School Buildings	Regions/Divisions should identify one (1) project for this turn-over activity.
09 September 2021 10:00 a.m.	Simultaneous Turn- Over Ceremony of Newly Constructed Schools Division Offices	The ceremony will be conducted at Schools Division Offices with recently completed building/s.

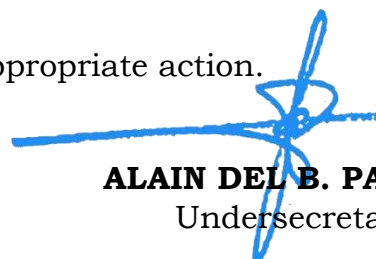
- At each specific time and date of the turn-over ceremonies, ribbon-cutting shall be done simultaneously. In the case of the LMS Program, the laying down of “capsule” shall also be done simultaneously.
- Below is the proposed Program of Activities.

<b>Time</b>	<b>Activity</b>
10:00 a.m.	Invocation National Anthem
10:15 - 10:30 a.m.	Opening Remarks  <b>Regional Director/Schools Division Superintendent</b>
10:30 - 10:45 a.m.	Messages  <b>Alain Del B. Pascua</b> Undersecretary for Administration  <b>Leonor Magtolis Briones</b> Secretary
10:45 - 11:00 a.m.	Simultaneous Ribbon Cutting
11:00 - 11:30 a.m.	Audiovisual Presentation

- The activity will be available for streaming via the DepEd Philippines Facebook page and Facebook Live. It will also be available via Zoom with the link to be provided.
- Minimum health protocols shall be strictly observed in the conduct of this activity.

For queries and concerns on this matter, kindly contact Engr. Annabelle R. Pangan, Chief of the EFD, through +63 947 899 8590 or email at [annabelle.pangan@deped.gov.ph](mailto:annabelle.pangan@deped.gov.ph) .

For immediate dissemination and appropriate action.

  
**ALAIN DEL B. PASCUA**  
 Undersecretary



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